



# SUBMITTING APPLICATIONS WITH AET SUBMISSION LIST

The directions below outline the submission process for Empire (State) Degrees, Agriscience Fair, State Star Awards, American Degrees, National Chapter Award and Proficiency Awards.

1. Log into theaet.com and arrive at the Teacher Dashboard. From the Teacher Dashboard, select the yellow “Reports” section.

2. Under Reports & Submissions, select “Submission Lists & Feedback.”



3. Check that the selected school year is 2022-2023. Select Edit List to add the applications from your chapter for the selected award. Use the Browse feature in the top right to add applications. **Only applications that are MET with all required signatures will be available to be submitted.**

**AET** New York FFA Association, NY Log Out

Profile Accounts Tracker Reports

Region Account **School Year: 2022-2023** Submission Lists <-- Back to Deg/App Mgr

Inbox  
Portfolio  
Scoreboard  
Explore SAE  
Classroom Resources  
Sign Off

2022-2023  
SAEs: 1  
Jm Entries: 1  
Jm Hours: 2  
Active Students: 1

Student Help  
Teacher Help  
AET Classroom  
Ask AET a Question

### AET Star Award

List Name	Host	# Apps	Date Closes (CST)	Submission List
NY 2023 Chapter Stars	New York FFA Association	0		<a href="#">Edit List</a>
NY 2023 Greenhand Stars	New York FFA Association	0		<a href="#">Edit List</a>
NY 2023 State Stars	New York FFA Association	0		<a href="#">Edit List</a>

### AET State Degree

List Name	Host	# Apps	Submission List
NY 2023 State Degree	New York FFA Association	0	<a href="#">Edit List</a>

### Agriscience Fair

List Name	Host	# Apps	Submission List
NY 2023 Agriscience Fair	New York FFA Association	0	<a href="#">Edit List</a>

### American Degree

List Name	Host	# Apps	Submission List
NY 2023 American Degree Candidates	New York FFA Association	0	<a href="#">Edit List</a>
NY 2023 American Star	New York FFA Association	0	<a href="#">Edit List</a>

### National Chapter Award

List Name	Host	# Apps	Submission List
NY 2023 National Chapter Award	New York FFA Association	0	<a href="#">Edit List</a>

### Proficiency Application

List Name	Host	# Apps	Submission List
NY 2023 Proficiency	New York FFA Association	0	<a href="#">Edit List</a>
NY 2023 Research Proficiency	New York FFA Association	0	<a href="#">Edit List</a>

8663 | Friday, December 9, 2022

Online Submission List Help Video can be found [HERE](#).